

GOLD AND SILVER COVER

Single and Annual Multi Trip Policies Master policy number RTYHT40128 A&B This insurance policy wording is a copy of the master policy wordings and is subject to the same terms, conditions and exclusions.

This policy is for residents of the United Kingdom, the Channel Islands or British Forces Posted Overseas only For policies issued from **01/12/2016** to **30/11/2017** with travel before **30/11/2018**

YOUR IMPORTANT INFORMATION

IF YOU NEED EMERGENCY MEDICAL ASSISTANCE ABROAD OR NEED TO CUT SHORT YOUR TRIP:

contact Emergency Assistance Facilities 24 hour emergency advice line on:

+44 (0) 203 829 6745

FOR NON-EMERGENCIES ABROAD:

+44 (0) 203 829 6761

IF YOU NEED A CLAIM FORM:

you can download the relevant form:

www.travel-claims.net

or contact Travel Claims Facilities on:

+ 44 (0) 203 829 6761

To discuss and amend your policy please contact your Hays Travel Independence Group member

IF YOU NEED LEGAL ADVICE:

contact Slater & Gordon LLP on :

+44 (0) 161 228 3851

Hays Travel Independence Group Insurance is arranged by Rush Insurance and is Underwritten by Travel Insurance Facilities and Insured by Union Reiseversicherung AG, UK. Travel Insurance Facilities are authorised and regulated by the Financial Conduct Authority. Union Reiseversicherung AG are authorised by BaFin and subject to limited regulation by the Financial Conduct Authority.

Single and Annual Multi Trip Policies

Master policy number RTYHT40128A&B

for policies issued from 01/12/2016 to 30/11/2017 with travel before 30/11/2018

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3 – 6	Summary of cover		It is our aim to give a high standard of service and to meet any claims covered by these policies			
7			honestly, fairly and promptly. We occasionally get complaints and these are usually throug			
8			misunderstanding or insufficient information. Any complaint will be investigated at once and the matter resolved as quickly as possible. Please see the last page of the policy for information on			
9 – 10	Definitions		our complaints procedure.			
11	Conditions and exclusions applying to your policies		Policy information			
	YOUR PRE-TRAVEL POLICY	Section	Your insurance is covered under two master policy numbers, RTYHT40128A, your pre-travel policy and RTYHT40128B, your travel policy, specially arranged for Hays Travel by Rush			
12	If you are unable to go on your trip	A1	Insurance and insured by the United Kingdom and Republic of Ireland Branch Office of Union			
	YOUR TRAVEL POLICY		Reiseversicherung AG. Cover is provided for each passenger who is shown as having paid the insurance premiums and whose name is shown on the insurance validation documentation. In			
13	If your travel plans are delayed	B1	the event that you have paid for a trip on behalf of other individuals not insured on this policy please be advised that your policy only provides cover for your proportion of trip costs, as			
14	If you need emergency medical attention	B2	opposed to the amount you have paid on behalf of others. This insurance policy wording is a copy of the master policies and is subject to the same terms, conditions and exclusions of the			
15	If you need to come home early	B 3	policies. We have a cancellation and refund policy, which you will find in full on page 8. Please be aware			
16	If your possessions are lost, stolen, damaged or delayed	B4	no full refund of the insurance premium will be given after the policies have been issued if you have travelled on, claimed or intend to claim against the policy.			
17	If your cash or passport is lost or stolen	B5	Criteria for purchase			
17	If you are hijacked	B6	This insurance is sold on the understanding that you and anyone travelling with you and named on the insurance certificate:			
18	Personal liability	B 7	Have not started the trip.			
18	Accidental death and disability benefit	B 8	 Take all possible care to safeguard against accident, injury, loss or damage as if you had no insurance cover. 			
19	If you need legal advice	B 9	• Being a resident of the United Kingdom, the Channel Islands or British Forces Posted Overseas.			
19	If a natural disaster occurs	B10	 Are not travelling <u>within your home country</u> for less than 3 days on any one trip. Are not travelling specifically to receive medical treatment during your trip or in the knowledge that you 			
20	Winter sports extension	B11	are likely to need treatment.			
21	Wedding extension	B12	• Are not travelling for more than 31 days on any one trip when purchasing an annual multi-trip policy (unless the appropriate premium has been paid to increase the duration and this is confirmed in writing).			
22	Business extension	B13	Being aged 74 years and under on your Annual Multi Trip travel insurance at the start date of the policy.			
23	Golf extension	B14	 Is not travelling independently of the named insured adults on the policy where they are aged 18 years and under. 			
24	Additional sports and hazardous activities		• Are travelling with the intention to return to the United Kingdom, Channel Islands or BFPO within your trip dates unless an extension has been agreed with us and we have confirmed in writing.			
25	If you need to claim		the dates threes an extension has been agreed with as and we have committed in writing.			

ACCURATE & RELEVANT INFORMATION

You have a duty to take reasonable care to answer questions fully and accurately, and that any information you give to us is not misleading. This applies both when you take the policy out and at any time during the policy period. If you do not do so, we reserve the right to void your policy from inception and refuse all claims made against it. In the event that it becomes necessary to cancel your policy following a misrepresentation or suspected fraud, we will give you seven days' notice of cancellation of the policy by recorded delivery to you at your last known address.

YOUR IMPORTANT CONTACT INFORMATION

TO DECLARE YOUR MEDICAL CONDITIONS PLEASE VISIT WWW.HAYSIG.PROTECTIF.CO.UK

Make sure you have all your medical information and medication details and policy number to hand.

TO MAKE A CLAIM

on the policy please visit www.travel-claims.net or call +44 (0) 203 829 6761. Open 9am-5pm Monday-Friday. You can view our frequent questions and answers on: http://www.tif-plc.co.uk/services/tcf/claimforms/fag.html



FOR LEGAL ADVICE

please contact Slater & Gordon LLP 0161 228 3851 or fax 0161 909 4444. Open 9am-5pm Monday-Friday.



IN CASE OF A SERIOUS EMERGENCY

please contact the 24 hour emergency assistance service provided by Emergency Assistance Facilities

+44 (0) 203 829 6745

Your policy covers treatment at a public/state facility only, unless approved by us. Call an ambulance using the local equivalent of a 999 number, or alternatively by dialling 112 within the EU, and then contact Emergency Assistance Facilities for advice. We strongly suggest you put their telephone number, +44 (0) 203 829 6745, into your mobile phone before you travel so that it is to hand if you need it. Get details of the hospital you are being taken to so that our Emergency Assistance Facilities doctor will be able to obtain a medical report at the earliest possible opportunity. You may need to pay the policy excess locally and ask the hospital to send the rest of their bills to Travel Claims Facilities at: 1 Tower View, Kings Hill, West Malling, Kent, England, ME19 4UY. Our appointed assistance service, Emergency Assistance Facilities, will explain this to them and provide them with a faxed/email confirmation if necessary. You will need to have some basic information for them to hand: Things to be aware of/remember:

- your telephone number in case you are cut off.
- patient's name, age and as much information about the medical situation as possible. ٠
- name of the hospital, ward, treating doctor and telephone numbers if you have them. ٠
- tell them that you have a Hays Travel Independence Group Insurance, policy number and the date it was bought.
- patient's UK GP contact details in case they need further medical information.

- Your policy does not cover any private medical treatment unless authorised by us. If you are unsure of your circumstances please call Emergency Assistance Facilities on +44 (0) 203 829 6745
- **NEVER** give your passport to a clinic or hospital.
- It is not always possible to return home immediately after discharge following injury or illness. You will be able to return home when the assistance service considers it safe, in conjunction with your doctor, and airline regulations have been met. Sometimes you will need to stay in resort for a while longer before returning home so the assistance team will arrange additional accommodation for you.
- You may be required to obtain your medical records in the event of a claim.

OUT-PATIENT TREATMENT OR MINOR INJURY OR ILLNESS

If you need to see a doctor, ask your hotel reception or tour representative for the nearest public/state medical facility. Some hotels will urge you to seek private treatment however this is not necessary as private medical facilities vary greatly and are not equipped to deal with all emergencies. They may give you unnecessary treatment and at inflated prices - if you are ever in doubt please call the assistance team for advice on where to seek treatment. In Europe you should show them your EHIC card as medical treatment will be free or at a reduced cost and you will not be required to contribute towards the claim as the standard policy excess will be reduced to NIL (increased excesses applied to declared conditions will still be required to be paid, if related to the cause of you requiring medical treatment). You will only be covered for the cost of private treatment if this is approved in advance by Emergency Assistance Facilities. If your outpatient bill is less than £500 then you will need to pay this to the medical facility, and ensure you keep all receipts so you can claim upon your return. In the event that you need to seek outpatient treatment when you are

travelling in any of the countries listed below then it may be that immediate payment can be arranged locally using the services of Charge Care International whom we have appointed to act on our behalf. To take advantage of this service please show the treating doctor or clinic the logo shown to the right as this will enable them to identify our membership and avoid language difficulties. If the hospital you are treated at subscribes to this service they will ask to see your proof of insurance so it is important to carry this with you. You will be asked to complete a simple Charge Care form to confirm the nature of the treatment received. The doctor or clinic will collect the policy excess from you and send their bill to Charge Care for payment. The countries where this service is available are: Greece and the Greek Islands, Cyprus, Bulgaria, Egypt, Mexico and Turkey, www.chargecareinternational.co.uk



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WHAT IF YOU WANT TO COME HOME EARLY?

This policy covers you to come home early because you are ill or injured only if medical treatment is not available locally. If you are thinking of cutting short your trip because you are not well then you must contact Emergency Assistance Facilities on +44 (0) 203 829 6745 for advice first. If you need to come home for any other reason, such as the illness of a close relative in the United Kingdom, Channel Islands or BFPO then you should make your own arrangements, bearing in mind your duty to act at all times as if uninsured. If you are not sure whether your circumstances are included in the cover then call Travel Claims Facilities on +44 (0) 203 829 6761.

	Summary of <u>SILVER AND GOLD</u> cover Provided and some of the principal conditions, you must refer to the relevant section in the policy wording for full details.)					
Section	ion: Benefit:	Cover available up to:		Cover is only provided if: (applicable to SILVER cover of		
A1	TRAVEL POLICY (cover starts when you pay your premium or for Annual Multi Trip p If you are unable to go on your trip Cover for your proportion of prepaid transport, accommodation & additional travel expenses, and pre-paid excursions booked in the UK, Channel Islands or BFPO, that you cannot recover from any other source if you cannot travel due to your, a close relative, the person you are intending to stay with, or a business associate's death, injury or illness, redundancy, required as a witness or member of the jury in a court of law, or the requirements of H.M. Forces (Course charges or tuition fees are not included). *to cover the full value of your trip additional cover must be purchased.	o policies from your <u>chosen</u> £5,000*	•	ception date) cancellation is caused by yours, your travelling companions, the person you are intending to stay with, a business associate or your close relatives' death, injury or illness, redundancy, requirement as a witness or member of the jury in a court of law, or HM forces requirements. the cancellation is not due to your existing medical condition, unless declared and accepted by us in writing. the cancellation is not due to an existing medical condition of a non-travelling close relative, the person you are intending to stay with, a business associate or travelling companion. cancellation is not because of the failure of your travel agent, tour operator or due to the advice of the Foreign and Commonwealth Office.	£125	
B1	VEL POLICY (cover starts when you leave home to begin your trip) If your departure is delayed by 12 hours or more Benefit for delays over 12 hours at your international departure point to help contribute towards additional accommodation, car parking charges, food, drinks or telephone calls not provided by your carrier.	£25 per 12 hours up to a maximum of £400	•	you are at the airport/port/station you have obtained written confirmation of the delay or from your booking agents, airline or transport provider	Nil	
	If you choose to cancel after a 24 hour delay If your <u>outbound</u> journey from the UK, Channel Islands or BFPO is delayed by more than 24 hours and you decide to abandon your trip. *to cover the full value of your trip additional cover must be purchased.	£5,000*	•	you are unable to recoup costs from any other provider or agency your trip is more than 2 days in duration you are claiming for the circumstances listed and not for your failure to arrive in time to check in due to any other reason including traffic, road closures and/or adverse weather	£100	
	Missed departure Cover for alternative transport costs if you miss your outbound departure from your international departure point if, after leaving home, your car becomes un-driveable due to being involved in an accident or mechanical breakdown, or your public transport is delayed causing you to miss your departure from the United Kingdom, Channel Islands or BFPO.	£1,000	•	conditions. you have independent written confirmation of the circumstances you are not claiming for your missed return journey back to the United Kingdom.	£50	
B2	If you need emergency medical attention To cover customary and reasonable fees or charges for necessary and emergency medical expenses, necessary travel and accommodation or repatriation costs in the event of your illness, injury or death during your trip.	SILVER £7,000,000 GOLD £10,000,000	•	you are not claiming for any private medical treatment. you have called our emergency assistance service to authorise bills over £500. you are claiming for emergency essential treatment received in a state facility and unrelated to any existing medical condition (unless you have declared it to the insurers and they have accented in writing, and you have paid the required promium)	£100 Nil	
	Emergency dental treatment Cover for emergency dental treatment only to treat sudden pain.	£250	•	they have accepted in writing, and you have paid the required premium). you are not claiming for any dental work involving the use of precious metals or for the provision of dentures, crowns or veneers.	Nil	
	Public hospital inconvenience benefit per 24 hours For each 24 hours you are an inpatient in a public hospital to help contribute towards costs of newspapers, telephone calls, food, visitors transport etc. during your hospitalisation, up to the maximum amount shown.	£20 per 24 hours up f to a maximum of £200	•	you are in a public/state hospital	Nil	
B3	If you need to come home early Pro-rata refund of your pre-paid unused trip costs from the day you come home if you, or your travel companion, have to return early because you, the person you are travelling with, the person you are staying with, a close relative or business associate in your home country, unexpectedly suffer injury, illness or death. *to cover the full value of your trip additional cover must be purchased.	£5,000*	• • •	you have actually returned home earlier than originally booked. you need to come home early due to your illness and you have contacted and had approval from our emergency assistance service. you are not claiming due to your existing medical condition, unless declared and accepted by us in writing. you are not claiming due to an existing medical condition of a non-travelling close relative, the person you are intending to stay with, a business associate or travelling companion.	£125	

Section	on: Benefit:	Cover available up to:	Cover is only provided if: (applicable to SILVER cover	
B4	If your possessions are lost, stolen or damaged (not applicable if possessions/cash waiver has been purchased) Your total limit for possessions is up to the amount shown and is split into categories within that amount. The inner limits for specific item categories are listed. Any items which do not fall within these categories are not covered: Luggage Shoes Cosmetic: Fine jewellery and watches Electrical items and photographic equipmen Eyewea Unreceipted items Cover for the cost of <u>essential items</u> such as toiletries, change of clothes etcif your	t s $finite{1}{2}$	 you accept your policy is not new-for-old cover and a deduction will be taken off for wear and tear. Details are shown at www.tif-plc.co.uk/wear&tear you have proof of purchase for items over the value of £50. you have reported the loss to the Police and obtained a written report. you are not claiming for duty free items. your bag/contents were not stolen from a beach or lido (if so we will pay up to a maximum of £50). your electrical items, photographic equipment, jewellery or watches were not unattended unless in a locked safe. you are not claiming for a mobile/smart phone, iPad, accessories or calls. you are not claiming for contact/corneal lenses. you have kept all of your receipts you accept that if your possessions become permanently lost then the cost of essential items will be deducted from your settlement of lost possessions 	£50 Nil
	possessions are delayed by more than 24 hours on your outward journey.	a maximum of £250	 you have obtained written confirmation of the delay from your operator. 	INII
B5	If your cash is lost or stolen (not applicable if possessions/cash waiver has been purchased) Cover for your cash if it is lost or stolen (limit reduced to £50 if aged under 18). If your passport is lost or stolen Cover to contribute towards the cost of an emergency travel document Cover for necessary costs collecting your emergency travel document on your trip (taxi or transport to and from embassy, cost of photos).	£500 £50 £200	 your cash/passport was <u>on your person</u> or in a locked safe and you can provide us with proof of withdrawal/currency exchange. you have a Police report confirming the loss and kept all receipts for any incurred costs you are not claiming for the cost of missing your return flight/transport to the United Kingdom, Channel Islands or BFPO, or additional transport costs to return home. 	£50 Nil Nil
B6	If you are hijacked Cover for each full 24 hours you are confined due to hijack.	£100 per 24 hours up to a maximum of £1,000	 you have obtained written confirmation from the airline, carrier or their handling agents stating the circumstances and period of confinement. 	Nil
B7	Personal liability Cover for costs that we have agreed to pay, that you are held legally liable to pay relating to an incident caused by you.	£2,000,000	 you have not admitted responsibility, or agreed to pay any monies. you have kept paperwork/notes and informed us immediately. your claim is not due to any form of motorised transport or sailing vessel. you are not claiming for an incident suffered by, or any property owned by, you, a member of your family, business associate, close relative, person you are intending to stay with, or a travelling companion. 	£200*
B8	Accidental death and disability benefit A single payment payable for your death, permanent disability or loss of sight or use of lim Accidental death benefit Permanent loss of sight or limb Permanent total disablement	bs whilst on your trip. £10,000 £20,000 £20,000	 you are between 18 and 74 years old (accidental death payment is reduced to £5,000 if under 18 or over 74 at the time of the incident). you qualify for the full benefit. No partial settlements are payable. you have not deliberately exposed yourself to danger and that the incident is due to an accident and not illness, intoxication or infection. you are not under 18 or over 74 and claiming permanent disablement. 	Nil Nil Nil
B9	If you need legal advice Cover for 30mins free legal advice relating to your trip as well as legal expenses we have agreed in writing in pursuing compensation in the event of your death or personal injury whilst on your trip.	e 30mins free advice £25,000 in pursuing compensation	 you are not claiming against a travel agent, tour operator/organiser, the insurers/agents or claims office. you are using our appointed legal advisors. you understand that only cases considered likely to succeed with a settlement value estimated to be in excess of the associated legal costs are accepted. 	Nil
B10	If a natural disaster occurs Cover for alternative accommodation in the event your pre-booked accommodation is damaged by a natural disaster.	£100 per 24 hours up to a maximum of £1,000	 the disaster occurs <u>during</u> your trip. you have not been offered alternative accommodation by your tour operator/booking agent. you have written confirmation of the disaster and confirmation that your accommodation is unavailable from a resort representative. *Your excess will be increased to £250 if you are liable for damage to trip accommodation 	Nil

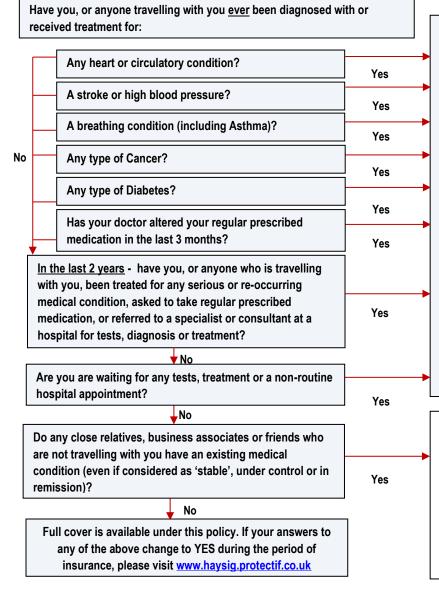
Section		Cover available up to:	Cover is only provided if: (applicable to SILVER cover o	
	al extensions: This cover is available on payment of an additional premium. These ex	tensions only apply if you ha		
	Winter sports extension (trips up to 17 days included in your annual multi-trip policy) Ski equipment cover for your or your hired ski equipment if it is lost, stolen or damaged. Unreceipted items	£500 → £150	 YOU ARE AGED 74 YEARS OR UNDER you are able to provide proof of the loss/damage and provide receipts. you have reported the loss to the Police and obtained written confirmation. you accept your policy is not new-for-old cover and a deduction will be taken off for wear and tear www.tif plc.co.uk/wear&tear 	£50 Nil
	Delayed ski equipment cover for hiring ski equipment if yours is delayed over 24 hours.	£50 per 24 hours up to a maximum of £500	 your equipment is delayed on your outbound journey from the United Kingdom, Channel Islands or BFPO and you are able to provide proof of the delay. you have supporting medical evidence confirming your inability to ski. 	Nil
	Loss of ski pack cover for loss of use due to your injury or illness.	£50 per 24 hours up to a maximum of £500	• you are skiing North of the earths equator between 1st Jan-30th April, or South of the equator between 1st June-31st Oct and at a destination of higher than 1600 metres above sea level	Nil
	Piste/avalanche closure cover for each full 24 hours the piste/resort is closed due to lack of snow or avalanche.	£50 per 24 hours up to a maximum of £500		
	Wedding extension If your wedding rings are lost, stolen or damaged Cover for the loss or damage of your wedding rings whilst on your trip.	£300 per ring	 you have obtained a written report from the appropriate authorities confirming the loss or damage. you have reported the loss to the Police and obtained a written report. 	£50
	If your wedding gifts are lost or stolen cover for the loss/theft of your wedding gifts received in resort during your trip. Single article limit Unreceipted items		 damage was not during transit and not shipped as freight/under a bill of lading you are able to provide proof of ownership/purchase for items over £50. the wedding rings, attire, gifts, photographs or recordings were not left unattended other than in a safe, in your locked trip accommodation. your wedding rings were not lost/stolen from suitcases, trunks, bags (including checked 	£50
	If your photographs are lost, stolen or damaged cover for the cost of reprinting lost or damaged photographs/video recordings of your wedding.	£750	 in luggage/bags stored in overhead compartment) you are not claiming for damage caused by: scratching, wear, tear, depreciation or deterioration 	£50
	If your wedding attire is lost or damage the cost of repair or replacement to a similar cost of your wedding attire, i.e. wedding dress, suit, shoes if they are lost or damaged prior to your wedding whilst on your trip. Single article limit Unreceipted items		 any process of cleaning, repairing or restoring atmospheric or climatic conditions moth or vermin electrical or mechanical breakdown or derangement 	£50
	Business extension If your business equipment is lost or stolen Cover if your business equipment is lost, stolen or damaged whilst on your trip for the repair or original purchase price, less wear and tear Single article limit Unreceipted items	£1,500	 you accept your policy is not new-for-old cover and a deduction will be taken off for wear and tear you have reported the loss to the Police and obtained a written report. you have proof of purchase for items over the value of £50 your bag/contents were not stolen from a beach or lido (if so we will only pay up to a 	£100
	If your business money is lost or stolen	£1,000		£100
	Business samples Cover for the cost of <u>transportation costs</u> to replace business samples if your original samples are delayed by more than 24 hours on your outward journey.	£500	 you are not claiming for a mobile phone, accessories or calls. your cash is on your person or in a locked safe and you can provide us with proof of withdrawal/currency exchange as well as a Police report confirming the loss 	£100
	Business equipment hire Cover for the cost of hiring business equipment if yours is delayed due to being misplaced, lost, damaged or stolen on your outward journey from the UK	£150 per 24 hours up to a maximum of £500	 you have kept all of your receipts you have obtained written confirmation of the delay from the relevant authorities. you have a written report from the appropriate authorities confirming the loss or damage you retain all receipts and return them with your claim form 	Nil

Sectio	n: Benefit:	Cover available up to:	Cover is only provided if: (applicable to SILVER cover	
B14	Golf extension If your golf equipment is lost, stolen or damaged Cover if your or your hired golf equipment is lost, stolen or damaged whilst on your trip for the repair or original purchase price less wear and tear	£1,500	 you have proof of purchase for items over the value of £50 you have reported the loss to the Police and obtained a written report. your items were not unattended and you have proof of ownership/purchase. you accept your policy is not new for old cover and a deduction will be taken off for wear 	£50
	Single article limi Unreceipted items	s ──► £150	 and tear. you are able to provide proof of the damage. you have obtained written confirmation of the delay from the appropriate authorities 	
	If your golf equipment is delayed by more than 24 hours Cover for each full 24 hours you have to hire golf equipment because your golf equipment is lost or stolen by more than 24 hours on your outward journey.	£100 per 24 hours up to a maximum of £300	• you have kept all your receipts for the hire of alternative equipment.	Nil
	If you are unable to play golf due to adverse weather conditions Cover for the loss of green fees per 24 hours you are unable to play due to adverse weather conditions.	£50 per 24 hours up to a maximum of £300	 the course is closed by a club official and you have confirmation in writing you have pre-booked green fees 	Nil
	If you get a hole in one Cover for costs incurred as a result of you achieving a hole in one.	£75	 you have kept all receipts for any costs you have written confirmation from the club secretary and your playing partner 	Nil

DISCLOSURE OF YOUR MEDICAL CONDITIONS

Your policies may not cover claims arising from your medical conditions. If you answer 'yes' to any of the questions below then you must declare the relevant conditions to us.

So that we can ensure you are provided with the best cover we can offer please read and answer the following questions accurately and carefully:



If you have answered yes to the questions on the left, you must tell us, in order to obtain cover for your medical condition(s), although an increased premium or excess may be required to do so.

To enable us to consider your medical condition please visit:

www.haysig.protectif.co.uk

Should we require any additional premium, and you accept our offer, this should be paid to Travel Administration Facilities, and sent within 14 days of our offer. Should you decide not to pay the additional premium the declared medical condition will not be covered. Full confirmation of our terms and conditions will be sent out to your address after your declaration. Any additional medical conditions not declared to us will not be covered.

BE AWARE!

We are unable to provide cover for any claim arising as a result of an existing medical condition of a nontravelling close relative, business associate, person you are intending to stay with, or a friend, or any known or recognised complication of or caused by the existing medical condition.

CHANGE IN HEALTH Page

If your health or your ongoing medication changes between the date the policies were bought and the date of travel you <u>must</u> advise us by logging onto <u>www.haysig.protectif.co.uk</u> as soon as possible. We will advise you what cover we are able to provide, after the date of diagnosis. We reserve the right to increase the premium, increase the excess, exclude the condition or withdraw the cover should the stability of the condition make it necessary

BE AWARE! We do not provide any cover for:

 Claims caused by an existing medical condition of a nontravelling close relative, a close business associate, or the person you are intending to stay with, or any recognised complication caused by the existing medical condition.

Any circumstances that are not specified in your policies.

WHEN YOUR TWO POLICIES START AND END

The cover for Policy A, as described under section A of the pre-travel policy, starts from the commencement date of cover shown on your insurance certificate, after the policy was issued and ends <u>when you leave home</u> to start your trip. On annual multi-trip policies cover starts on the chosen starting date and cancellation cover is <u>not in force</u> until that date, subsequent trips start from the date of booking. The cover under policy B starts when you commence your trip and ends when you complete your trip. Alternatively, cover will cease upon expiration of your policy, whichever is the first. No further trips are covered except where you hold an annual multi-trip policy which will cover further trips with duration of

31 days and less.

EXTENSION OF PERIOD

In the event of either your:

- death, injury or illness during your trip,
- delay or failure of public transport services during your trip;
- delay or failure of your return flight to the UK, Channel Islands or BFPO from your international departure point; you are unable to complete the trip before your travel policy expires, cover will be automatically extended for <u>medical</u> <u>expenses only</u> without additional premium for the additional days necessary to complete the trip.

	HOW YOUR POLICIES WORK Page	age 8
YOUR POLICY WORDINGS	Your insurance document shows details of both pre-travel and travel insurance policies, including the sections of cover, limits, conditions, exclusions, and information on what to do if you ne claim. The policy is a legal contract between us and you. We will pay for any insured event, as described in the policy, that happens during the period of validity and for which you have paid the appropriate premium. Travel insurance policies have specific requirements for both purchasing and making successful claims. Please take the time to read and understand it straight away as all policies are the same. All risks which are covered are set out clearly in sections with conditions, limits and exclusions (things which are not covered); NOTE: cover is only available for circumstances specified in the policy and if your circumstances do not fit that criteria then there is no cover in place.	he
CANCELLING YOUR POLICIES	You have a 'cooling off' period where, should you decide that you find that the terms and conditions do not meet your requirements and provided you have not travelled or claimed on the policy you can advise the Hays Travel Independence Group travel insurance within 14 days of purchase for a full refund to be considered. Should you wish to cancel your policy outside of the 14 day cooling off period, and can confirm that there have been no claims on the policy and that you have not travelled, in addition to a £15 administration charge; the following cancellation terms will applied dependant on what type of policy you have purchased. Single Trip policies - In the event you have not travelled and are not claiming on the policy, a refund of 50% of the policy premium and any additional premium applied to your existing medical conditions will apply. If you are intending to claim, or have made a claim (irrespective of whether your claim was successful or not) we will not consider refunding any proportion of your premium. Annual Multi Trip policies - Provided you have not made a claim (irrespective of whether your claim was successful or not) on the policy and you confirm in writing that there is no claim pending, should you chose to cancel and understand that all benefits of the policy will be cancelled, we will refund 5% of the total premium paid, for each full calendar month remaining on the policy from the date of cancellation. are intending to, or have claimed (irrespective of whether your claim was successful or not) we will not consider refunding any proportion of your premium. We reserve the right to give 7 days' notice of cancellation of this policy, without refund, by recorded delivery to you at your last known address in the event of the following circumstances; frac suspected fraud, misleading information or deliberate misrepresentation, abusive behaviour to any of our staff or agents.	y ill be vill ou . If you
BE CAUTIOUS	This policy is designed to cover most eventualities whilst you are on your trip. It does not provide cover in all circumstances and we expect that you take all possible care to safeguard against accident, injury, loss or damage as if you had no insurance cover.	it
PREGNANCY	Our policies include emergency medical expenses cover for pregnancy and childbirth from week 0 to week 28 inclusive whilst you are away. From the start of week 29 to week 40 of the pregnative there is no cover for claims relating to normal pregnancy and normal childbirth or cancellation, however, medical expenses and cancellation cover will be provided if any of the following complications arise: Toxaemia, Gestational hypertension, Ectopic pregnancy, Post-partum haemorrhage, Pre-eclampsia, Molar pregnancy or hydatidiform mole, Retained placenta membrane, Placental abruption, Hyperemesis gravidarum, Placenta praevia, Stillbirth, Miscarriage, Emergency Caesarean, A termination needed for medical reasons, Premature birth more than 12 weeks (or 16 weeks if you kno are having more than one baby) before the expected delivery date. Please note we will not cover denial of boarding by your carrier so you should check that you will be able to travel with the carrier/airline in advance as regulations vary from one carrier/airline to another. It is essential, if at the time of booking your trip you are aware that you are pregnant, that you ensure that you able to have the required vaccinations for that trip; no cover will be provided for cancellation in the event that, after booking you discover travel is advised against, or you are unable to receive appropriate and required vaccinations for that country.	ow you are ve the
MEDICAL COVER	Your travel policy is not Private Health Insurance, in that it only covers unavoidable, unexpected emergency treatment. You need to check that you have had all the recommended vaccinations inoculations for the area you are travelling to. It is also recommended that you check with your doctor that it is safe for you to travel bearing in mind your method of travel, the climate and the availability and standard of local medical services in your chosen destination. You will then need to declare your existing medical condition and have it accepted by www.haysig.protectif.co.ul it to be eligible for cover under your policy. You may be required to obtain your medical records in the event of a claim. It is often wise to carry additional supplies of your regular prescribed medications in your hand luggage in case your bags are delayed. Cover will not be granted if travel is against the advice of your doctor.	•
EHIC	The European Health Insurance Card (EHIC) allows you (provided you are a UK resident) to access state-provided healthcare in all European Economic Area (EEA) countries and Switzerland a reduced cost and in many cases free of charge. We strongly recommend that you carry it with you when travelling abroad. Remember to check your EHIC is still valid before you travel. Applyin www.ehic.org.uk for the card is free and it is valid for up to five years. If your EHIC is accepted whilst obtaining medical treatment abroad your policy excess will be reduced to Nil. If you are travelling outside the EEA then there are some countries that have reciprocal agreements with the UK and these can be found on http://www.nhs.uk/NHSEngland/Healthcareabroad/countryguide/NonEEAcountries/Pages/Non-EEAcountries.aspx	
MEDICARE	If you are travelling to Australia you must register with Medicare on arrival. There is a Medicare office in all major towns and cities in Australia. Registration is free and this will entitle you to reduced medical charges from doctors, reduced prescription charges and access to Medicare hospitals.	
YOUR EXCESS (APPLICABLE TO SILVER COVER ONLY)	Your policy carries an excess and this is the amount you have to contribute towards each claim. All excesses shown for this policy are payable by <u>each</u> insured-person, for each incident givin to a separate claim. Your excess may be increased to include existing medical conditions confirmed in writing by. The increased excess will apply to all persons insured on the policy whose c has been caused by the declared medical condition. GOLD policy holders do not have to pay an excess, other than any increased excess applied to existing medical conditions, which still apply to related claim.	claim

Definitions - Where	e these words are used throughout your policy they wi	II always have this mean			Page 9
AUSTRALASIA BACK COUNTRY	Australia and New Zealand Skiing in terrain which are in remote areas away	CURTAILMENT	The cutting short of your trip by your early return home or your repatriation to a hospital or nursing home in your home country. Payment will be made on	HOME COUNTRY	Either the United Kingdom or the Channel Islands.
	from groomed pistes, not within ski boundaries and outside of patrolled resort boundaries, this includes terrain that has been accessed by a ski lift but then		the number of full days of your trip that are lost from the day you are brought home.	INSURED PERSON/YOU/ YOUR	Any person named on the insurance validation documentation.
	requiring a hike, ski, climb or skidoo to reach areas of side country or back country.	DOMESTIC FLIGHT	A flight where the departure and arrival take place within the United Kingdom or the Channel Islands.	INSHORE	Within 12 Nautical miles off the shore
BEACH SWIMMING	Within 50 metres of the shore, in areas marked with safety buoys and under the supervision of a lifeguard.	EMERGENCY TREATMENT	Any ill-health or injury which occurs during your trip and requires immediate treatment before you return home	INTERNATIONAL DEPARTURE POINT	The airport, international rail terminal or port from which you departed from the UK, Channel Islands or BFPO to your destination, and from where you depart
BFPO	British Forces Posted Overseas	ESSENTIAL ITEMS	Underwear, socks, toiletries and a change of clothing.		to begin the final part of your journey home at the end of your trip.
BUSINESS ASSOCIATES	A business partner, director or employee of yours who has a close working relationship with you.	EUROPE INCLUDING SPAIN	All countries west of the Ural Mountains, Algeria, Egypt, Morocco, Tunisia, Turkey, the Azores, Mediterranean Islands. <i>Including Spain, Balearics,</i>	MANUAL LABOUR	Work involving the lifting or carrying of heavy items in excess of 25Kg, work at
BUSINESS EQUIPMENT	Any business owned property that is fundamental to the business. Examples of equipment include devices such as Tablets, tools and laptops.	EUROPE	Madeira and Canary Islands. All countries west of the Ural Mountains, Algeria,		a higher level than two storeys, or any form of work underground.
BUSINESS SAMPLES	Business goods, samples and equipment taken on an insured journey by an insured person and that	EXCLUDING SPAIN	Egypt, Morocco, Tunisia, Turkey, the Azores, Mediterranean Islands. <i>Excluding Spain, Balearics,</i> <i>Madeira and Canary Islands.</i>	MEDICAL CONDITIONS	Any disease, illness or injury, including any psychological conditions.
CASH	are owned by you or your employer. Sterling or foreign currency in note or coin form.	EXISTING MEDICAL CONDITION	Any serious or recurring medical condition which has been previously diagnosed or been investigated or	OFF PISTE	Skiing within ski area boundaries, off marked and groomed pistes and in between groomed trails and runs,
CHANGE IN HEALTH	Any deterioration or change in your health between the date the policy was bought and the date of travel, this includes new medication, change in regular medication, deterioration of a previously	FAMILY	treated in any way, at any time prior to travel, even if this condition is currently considered to be stable and under control. Two adults and their dependents who are under the		where ski lifts and emergency services are easily accessible and ending back at a ski area lift. Not including back country or areas marked or prohibited from entry.
	stable condition, referral to a specialist, investigation of an undiagnosed condition or awaiting treatment/consultation.		age of 18, living at home with you and in full time education. In this scenario a dependent is considered as children, grandchildren, step-children, adopted children or foster children.	ON PISTE	Piste skiing, including skiing on areas ir and around the resort, but off the actua marked pistes, such as skiing on a
CHANNEL ISLANDS	Jersey, Guernsey, Alderney, Sark, Herm, Jethou, Brecqhou and Lihou.	FLIGHT	A service using the same airline or airline flight number.		hillside between marked pistes, or skiing down slopes adjacent to marked runs, but always finishing at the bottom
CLOSE RELATIVE	Spouse or partner who you are living together with, parents, grandparents, legal guardians, foster child, parents-in-law, daughter-in-law, son-in-law, brother- in-law, sister-in-law, step-parents, step-child, step- brother, step-sister, aunt, uncle, brother, sister, child, grandchild, niece, nephew, or fiancé(e).	HOME			of tows or lifts within the resort and never in areas cordoned off or restricted. All other areas are considered as 'off piste' and therefore require purchase of an additional activity pack.
CONNECTING FLIGHT	A connecting flight taken within 12 hours from your outward departure				

Definitions (contin	ued) - Where these words are used througho	ut your policy they will a	Ilways have this meaning:		Page 10
OFFSHORE	Over 12 Nautical miles off the shore	PUBLIC	Buses, coaches, domestic flights or trains that run	TRAVEL	Current passports, ESTAs, valid visas,
OPEN WATER SWIMMING	Swimming in outdoor bodies of water such	TRANSPORT	to a published scheduled timetable.	DOCUMENTS	travel tickets, European Health Insurance
	as open oceans, lakes and rivers, outside of				Cards (EHIC) and valid reciprocal health
	marked swimming areas and with the	REDUNDANCY	Being an employee where you qualify under the		form S2.
	absence of a lifeguard.		provision of the Employment Rights Acts, and who, at the date of termination of employment by	TRAVELLING	A person with whom you are travelling with
	Two or more items of possessions that are		reason of redundancy, has been continuously	COMPANION	and on the same booking, or with whom you
PAIR OR SET	complementary or purchased as one item or		employed for a period of two years or longer and	COMPANION	have arranged to meet at your trip
	used or worn together.		is not on a short term fixed contract.		destination with the intention of spending a
	, i i i i i i i i i i i i i i i i i i i				proportion of your trip with, who may have
POSSESSIONS	Each of your suitcases and containers of a	RELEVANT	A piece of important information that would		booked independently and therefore not
	similar nature and their contents and articles	INFORMATION	increase the likelihood of a claim under your		included on the same booking and may
	you are wearing or carrying:		policy.		have differing inbound and outbound
Clathas	Underwear, outerwear, hats, socks,				departure times or dates.
Clothes	stockings, belts and braces.	RESIDENT	Means a person who has had their main home in		
			the United Kingdom, the Channel Islands or BFPO	TRIP	A holiday or journey that begins when you
Cosmetics*	Make-up, hair products, perfumes, creams,		and has not spent more than six months abroad in		leave home and ends on your return to
*excluding items	lotions, deodorants, brushes, combs,		the year before buying this policy.		either (i) your home, or (ii) a hospital or nursing home in the United Kingdom, the
considered as 'Duty Free'	toothbrushes, toothpastes and mouthwashes.	SCHEDULED	An airline that publishes a timetable and operates		Channel Islands or BFPO, following your
	moutiwasnes.	AIRLINE	its service to a distinct schedule and sells tickets		repatriation. Both during the period of cover.
Luggage	Handbags, suitcases, holdalls, rucksacks	AINEINE	to the public at large, separate to accommodation		reputiduon. <u>Bour during the period of cover</u> .
	and briefcases.		and other ground arrangements.	UNATTENDED	Left away from your person where you are
Electrical items &	Any item requiring power, either from the		ç ç		unable to clearly see and are unable to get
photographic equipment	mains or from a battery and any equipment	SKI EQUIPMENT	Skis, ski bindings, ski poles, ski boots, ski goggles,		hold of your possessions.
h	used with them such as CDs, drones,		ski helmet, board boots, snowboard bindings and		
	games, laptops, tapes, cassettes or		snowboards.	UNITED KINGDOM	United Kingdom - England, Wales,
	cartridges, cameras, video cameras,				Scotland, Northern Ireland and the Isle of
	camera cases, stand, films, discs or	SKI PACK	Ski pass, ski lift pass and ski school fees.		Man.
	cartridges.	SPORTS AND	Any recreational activity that requires skill and	WE/OUR/US	Union Reiseversicherung AG UK.
Drones	Un-manned aerial vehicles	HAZARDOUS	involves increased risk of injury.	WE/0017/03	Chief Reseversionering AC CR.
Eine iewellem, 9 wetches	Rings, watches, necklaces, earrings,	ACTIVITIES		WINTER SPORTS	Skiing, snowboarding and ice skating.
Fine jewellery & watches	bracelets, body rings, made of or containing		If you are taking part in <u>any sport/activity</u>		<u>, , , , , , , , , , , , , , , , , , , </u>
	any precious or semi-precious stones or		please refer to page 24 where there is a list of	WORLDWIDE	Anywhere in the world.
	metal.		activities informing you of which activities are		
-	Chapterlag, gunglagger, properinting		covered on the policy as standard. Should the	WORLDWIDE	Anywhere excluding the United States of
Eyewear	Spectacles, sunglasses, prescription spectacles or binoculars.		activity you are participating in not appear it	EXCLUDING USA,	America, Canada and the Caribbean.
			may require an additional premium so please	CANADA &	
Duty free	Any items purchased at duty free.		call us.	CARIBBEAN	
Shoes	Boots, shoes, trainers and sandals.				

Conditions and exclusions applying to your policies

Below are some important conditions and exclusions which apply to your pre travel and travel policy, it is recommended that you read this along with the conditions for each section of your policies, this will make sure that you are aware of any conditions which may affect your circumstances or likelihood to claim.

APPLYING TO ALL SECTIONS OF YOUR POLICIES:

You are not covered under any section, unless specified, for any of the following circumstances:

•	Any trip under an annual multi-trip policy that exceeds 31 days duration (unless an appropriate additional premium has been paid and we have confirmed in writing).	•	Manual labour (see policy definition on page 9).
•	Any costs incurred before departure (except cancellation) or after you return home.	•	You piloting or travelling in an aircraft not licensed to carry passengers.
•	More than the proportionate cost of your trip and any claim against the policy (all sections) where you have not insured for the full cost of your trip.	•	You travelling on a motorised vehicle for which you do not hold appropriate qualifications to ride in the <u>UK or the Channel Islands</u> .
•	Loss of earnings, additional hotel costs, additional car hire, additional parking fees, kennel fees or any other loss unless it is specified in the policy.	•	If you are riding pillion the rider must also hold appropriate qualifications.
•	The cost of taxi fares, telephone calls, faxes or any expenses for food or drink.	•	You travelling on a motorcycle or moped without wearing a crash helmet, whether legally required locally or not.
•	Any claim arising from any relevant information known by you at the time of buying this policy or which occurs between booking and travel unless it has been disclosed to us and we have agreed <u>in writing</u> any terms applicable.	•	Any payments made or charges levied after the date of diagnosis of any change in your health or medication after the policy was bought unless this has been advised to us and any revised terms or conditions have been confirmed <u>in writing</u> .
•	The operation of law, or as a result of an unlawful act or criminal proceedings against anyone included in your booking, or any deliberate or criminal act by an insured-person.	•	Your suicide, self-injury or any wilful act of self-exposure to danger or infection/injury (except where it is to save human life).
•	Within the last 2 years, any existing medical condition <i>or</i> health condition that has been diagnosed, been in existence or for which you have received treatment from a hospital or specialist consultant <i>or</i> for which you are awaiting or receiving treatment or under investigation unless we have agreed cover <u>in writing</u> and any additional premium has been paid.	•	In respect of all sections other than <i>emergency medical expenses,</i> war, terrorism, biological or chemical warfare, invasion, act of foreign enemy, hostilities (whether war has been declared or not), civil war, rebellion, revolution, insurrection or military or usurped power.
•	Any claim due to your carrier's refusal to allow you to travel for whatever reason.	•	Participation in any sports and activities listed in activity packs 2-8 unless the appropriate additional premium has been paid and the policy endorsed (see definitions for sports and activities page 10).
•	Any costs which are due to any errors or omissions on your travel documents.	•	Your failure to obtain the required passport, visa or ESTA.
•	Delay, confiscation, detention, requisition, damage, destruction or any prohibitive regulations by Customs or other government officials or authorities of any country. The usage of Drones (see policy definition on page 10).	•	 You, your travelling companion, close relative or business associate being under the influence of:- drugs (except those prescribed by your registered doctor but not when prescribed for treatment of drug addiction); alcohol (a blood alcohol level that exceeds 0.19% – approximately four pints or four 175ml glasses of wine); solvents, or; anything relating to you or your close relatives or business associate prior abuse of alcohol or solvents.
•	You travelling against the advice or recommendations published by the Foreign and Commonwealth Office applicable at the time of your departure.	•	Any claim that is due to any failure (including financial) of your travel agent or tour operator, any transport or accommodation provider, their agent or anybody who is acting as your agent, <u>unless</u> <u>specified.</u>

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We will pay:	If you are unable to travel because:	Provided you:	If you need to claim:
 up to £5,000 for your proportion of prepaid: transport charges loss of accommodation foreign car hire pre-paid excursions booked by you before you go on your trip that you have paid or have agreed to pay, that you cannot recover from any other source, following your necessary cancellation after you purchased this insurance resulting in financial loss *the limit for this section of cover is £5,000 which is applicable per person. If the value of your travel arrangements exceed this per person, then you must obtain additional cancellation cover, from your travel adviser, up to the full value of your travel arrangements or any claim for cancellation may be proportionately reduced. 	 you or a travelling companion is ill, injured or dies before the trip starts. a close relative or a close business associate in your home country is ill, injured or dies before the trip starts. the person you are going to stay with is ill, injured or dies before the trip starts. 	 have paid or accept that your excess will be deducted from any settlement if you have bought a Silver policy. have paid or accept that your excess will be deducted from any settlement if your Gold policy covers an existing medical condition and an agreed excess has been confirmed in writing to you. have complied with health declaration on page 7 and cancellation is not due, or caused by, your existing medical condition unless we have agreed cover, and additional premium has been paid. accept that there is no cover for cancellation due to any elective or pre-arranged treatment, this includes being given a date for treatment which coincides with your trip dates, as well as complications as a result of elective, pre-arranged or cosmetic treatment, unless declared and accepted by us in writing. have obtained a written statement / medical certificate from the treating doctor at the time of the cancellation confirming the necessity to cancel your trip. accept that your claim is limited to the cancellation charges applicable on the date the GP initially diagnosed or investigated the condition, or at the point a declared existing medical condition deteriorated and required medical attention, or referral. No payments/cancellation charges after this date will be reimbursed. are not cancelling due to the death, injury or illness of any pets or animals. accept that we can only offer to medically screen and extend cover for existing medical conditions to our <u>own policyholders</u> so if any of the following people cause you to cancel because of a reoccurrence or complication of a medical condition diagnosed prior to booking, you will not be covered; a close relative of you or your travel companion. a close relative of you or your travel companion. the person you are intending to stay with. are not claiming for the cost of Air Passenger Duty (or equivalent), airport charges and booking cha	Download or request a cancellation claim form and ensure that the medical certificate in the cancellation claim form is filled by the <u>General Practitioner</u> of the persons whose injury, illness or death has caused the <u>cancellation</u> . As well as providing the claims handlers with required documentation as listed on the front of your claim form. Inform your tour operator/travel agent/flight company immediately of your necessity to cancel and request a cancellation invoice.
	• you are required for jury service or as a witness in a court of law.	 are not cancelling due to a criminal act committed by you or where you are the defendant in the court case. 	Provide us with your original summons notice.
	 you or a travel companion being made redundant. 	 are not claiming due to financial circumstances or unemployment except when it is due to a compulsory redundancy notice which you received after buying this insurance, and you have been in continuous employment for two years (see definition – redundancy on page 10). 	Obtain written confirmation to validate your circumstances.
	• of the requirements of HM forces.	 have been granted leave orders (and these have not been withdrawn by your employer on disciplinary grounds). 	Obtain written confirmation to validate your circumstances.
• the fear of an epidemic, pandem	nditions and exclusions (page 11). nic, infection or allergic reaction. ny circumstance not listed above.	 the cancellation of your trip by the tour operator. a previously diagnosed condition of any close relatives, business associate or the person you are ir your failure to obtain required ESTA, Visa, vaccinations or inoculations in time. the advice or recommendation of the Foreign and Commonwealth Office applicable at the time of your failure to obtain required the time of your the advice or recommendation of the Foreign and Commonwealth Office applicable at the time of your the advice or recommendation of the Foreign and Commonwealth Office applicable at the time of your the advice or recommendation of the Foreign and Commonwealth Office applicable at the time of your the advice or the person you are in the advice or the person you are interval. 	

We will pay:	vel plans are delayed (Policy B Section 1) If:	Provided:	Page 13 If you need to claim:
£25 for trip disruption allowance per 12 hours up to a maximum of £400 in total.	• the departure of your international flight, international train or sailing is delayed for more than 12 hours from its scheduled departure time from your international departure point.	 you are at the airport/port/station and the delay is over 12 hours. you are able to provide proof of delay and the reason for it. delay is not due to the diversion of aircraft after it has departed 	Download or request and complete a departure delay claim form.
up to £5,000 for the cancellation of your trip (to cover the full value of your trip additional cover must be purchased).	• after 24 hours of delay at the airport of your <u>outbound</u> journey from the UK, Channel Islands or BFPO you abandon the trip.	 your trip is not less than 2 days duration or is a one-way trip. your excess has been paid or deducted from any settlement if you have bought a Silver policy. 	Obtain written confirmation from your airline, railway company, shipping line or their handling agents that
up to £1,000 for alternative transport to get you to your trip destination.	 the vehicle in which you are travelling to your international departure point becomes un-driveable due to mechanical failure or being involved in an accident <i>or</i> your public transport is delayed, preventing you from being able to check-in on time for your outward departure from the UK, Channel Islands or BFPO. 	 you have allowed sufficient time to check-in as shown on your itinerary. the claim is not due to the failure of public transport services that is due to a strike or industrial action that started or that had been announced before the date of your departure from home. 	shows the scheduled departure time, the actual departure time and reason for the delay of your flight, international train or sailing
	r: and exclusions (page 11). tor has rescheduled your flight itinerary or the airline/railway company/ship	ping line/handling agents offer or provide alternative transport that departs v re you have paid for the flight by credit card and can claim a refund from the	•

the payment is insufficient to meet your claim.

If you need emergency medic	al attention (Policy B Section 2)		Page 14
We will pay:	For:	Provided you are not claiming for:	If you need to claim:
for trips outside your home country: up to £7,000,000 on your SILVER policy and up to £10,000,000 on your GOLD policy, <u>outside</u> your home country, OR up to £1,000 <u>inside</u> your home country, following <i>necessary</i> emergency expenses that are payable within six months of the event that causes the claim that results from your death, injury or illness:	 customary and reasonable fees or charges to be paid outside your home country for medical, surgical, hospital, nursing home or nursing services. additional travel, accommodation and repatriation costs to be made for, or by, you and for any one other person who is required for medical reasons to stay with you, to travel to you from your home country or to travel with you, where it is deemed medically necessary. 	 any costs where you have not paid your excess if you have bought a Silver policy. have paid or accept that your excess will be deducted from any settlement if your Gold policy covers an existing medical condition and an agreed excess has been confirmed in writing to you. treatment due to, or a complication of, an existing medical condition unless we have agreed cover in writing and any additional premium has been paid. any elective or pre-arranged treatment or any routine non-emergency tests or treatment, this includes complications as a result of elective, pre-arranged or cosmetic treatment. costs of private treatment <u>unless our 24 hour Emergency Assistance Facilities service has agreed</u> and adequate public facilities are not 	FOR MEDICAL EMERGENCIES +44 (0) 203 829 6745 Call our Emergency Assistance Facilities service 24 hours a day, 7 days a week, 365 days a year, from anywhere in the world Download or request a claim form for emergency medical expenses and complete to the best of your ability. For non-emergency cases, visits to doctors, hospital outpatients, or
public hospital benefit of up to £20 per 24 hours, up to a maximum of £200	• each full 24 hours that you are in a <u>public</u> <u>hospital</u> as an in-patient during the period of the trip in addition to the fees and charges.	 available. replenishment of any medication you were using at the start of the trip, or follow up treatment for any condition you had at the start of your trip. the cost of early repatriation when medical treatment of a standard 	pharmacies you must keep and provide us with all (original) receipts accounts and medical certificates.
up to a maximum cost of £5,000.	 your death outside your home country for your burial or cremation, including the cost of returning your ashes home or the return of your body to your home. 	 acceptable by our medical director is available locally. the cost associated with the diversion of an aircraft due to your death, injury or illness. repairs to or for artificial limbs or hearing aids. the cost of diagnostic tests or treatment for any existing medical condition other than that which has caused the immediate emergency. any extra costs for single/private accommodation in a hospital or nursing home. 	For cases where the Emergency Assistance Facilities service were informed please provide (in addition to the above) your case number or name of the person you spoke to and a photocopy or scanned image of your EHIC card.
up to £250.	emergency dental treatment only to treat sudden pain.	 any dental work involving the use of precious metals to or for the provision of dentures. any treatment or work which could wait until your return home. 	-

Be Aware! Your policy is intended to cover immediate treatment in an emergency situation. We reserve the right to repatriate you immediately for treatment in your home country when this is deemed to be preferable regardless of your original travel plans. All medical decisions are at the discretion of our medical director. It is essential for you to contact the Emergency Assistance Facilities service prior to being admitted anywhere. In this instance we may arrange for a local transfer to a hospital better equipped for your immediate needs. No cover is provided under this section for:

• anything mentioned in the conditions and exclusions (page 11) (including any treatment, tests and associated illnesses for non-declared existing medical conditions).

• any costs where you are an inpatient or it is a repatriation claim and our 24 hour assistance service, *Emergency Assistance Facilities*, have not been notified or has not agreed the costs, we reserve the right to decline associated costs.

• services or treatment received by you, including any form of cosmetic surgery OR any treatment received by you after the date that in the opinion of our Emergency Assistance Facilities, in consultation with your treating doctor, you can return home or which can reasonably wait until you return to your home country.

additional accommodation which exceeds the standard of that originally booked or any costs for food or drink (where our Emergency Assistance Facilities colleagues are arranging the booking it will be 3* standard where available).

Ne will pay:	For:	Provided you are not claiming for:	If you need to claim:
 up to £5,000 in total for your unused proportion of: transport charges loss of accommodation foreign car hire pre-paid excursions booked by you before you go on your trip that you have paid or agreed to pay and hat you cannot recover from any other source following your <u>necessary</u> cutting short of your trip and any additional ravel expenses to get you home. 'Your unused proportion of trip costs will be calculated in full days lost from the date of your return journey home). the limit for this section of cover is 25,000 which is applicable per person. If the value of your travel arrangements or any claim for curtailment may be proportionately reduced. 	 your early return home because of the death, injury or illness of: you or a friend with whom you are travelling. a close relative who lives in your home country. a close business associate who lives in your home country. the person you are intending to stay with. or you, a friend or close relative who is travelling with you being required in your home country for jury service or as a witness in a court of law. or you, a friend or close relative who is travelling with you being called back by the Police after your home, or the home in your home country of your friend or close relative, or usual place of business in your home country, having suffered from burglary, serious fire, storm or flood. a friend who lives abroad and with whom you were intending to stay. 	 any costs where you have not paid your excess if you have bought a Silver policy. have paid or accept that your excess will be deducted from any settlement if your Gold policy covers an existing medical condition and an agreed excess has been confirmed in writing to you. the cost of Air Passenger Duty (or equivalent), airport charges and booking charges, or any payments or part payment made by using frequent flyer vouchers, Air Miles vouchers or other vouchers that have no financial face value. any claim due to the death, injury or illness of any pets or animals. the withdrawal of previously approved leave by your employer unless it is due to the death or serious illness of a close business associate. any unused portion of your original ticket where you have been repatriated. coming home early due to the fear of an epidemic, pandemic, infection 	If you need to cut short your trip: due to a medical necessity you mustring to confirm this with our 24 hour emergency assistance service. +44 (0) 203 829 6745 curtailment claims will not otherwise be covered. Download or request a claim form for curtailment and complete to the best of your ability enclosing all required documentation as listed on the front of the claim form. You should keep any receipts or accounts given to you and send the in to the claims office.

Be Aware! To cover the full value of your trip additional cover must be purchased. If you need to come home early due to your illness you MUST contact our emergency assistance service who will be able to assist you. If you need to come home for any other reason you should make your own arrangements. Please also note curtailment claims are calculated from the day you return home and no payment is made for loss of enjoyment however caused.

No cover is provided under this section for:

- anything mentioned in the conditions and exclusions (page 11).
- coming home early due to your existing medical condition where the risk attached to that medical condition has not been accepted by us in writing.
- coming home early due to death or illness of a close relative, close business associate, a travelling companion, or the person you are staying with caused by an existing medical condition or a known complication of it.
- any claim not supported by a detailed letter/certificate from the treating doctor explaining why your early return was medically necessary.

	e lost, stolen, damaged or delayed (l		Page 16	
We will pay:	For:	Provided you:	If you need to claim:	
up to a total of £1,500 for your possessions, with a maximum amount for: Clothes Luggage Shoes Cosmetics Fine jewellery & watches Electrical items & photographic equipment Eyewear Unreceipted items up to a maximum of:	£200 £200 £50 £100 £250 £200 £200	 have complied with the carrier's conditions of carriage. have paid your excess or accept it will be deducted from any settlement if you have bought a Silver policy. have notified the Police, your carrier or tour operator's representative and obtained an independent written report. own the items you are claiming for and are able to provide proof of ownership/purchase for any items over £50 in value. are not claiming for items which have been damaged by a domestic dispute, atmospheric or climatic conditions, age, wear, tear, moth or vermin, perishable items and/or their contents i.e. food, liquids, gels etc. are not claiming for possessions which have been lost or stolen from a beach or lido (if so we will only pay a maximum of £50). have not left electrical items, eyewear, jewellery & watches or photographic equipment <i>unattended (including being contained in luggage during transit)</i> except where they are locked in a safe or safety deposit box where these are available (or left out of sight in your locked holiday or trip accommodation). This includes items left behind following you disembarking your coach, train, bus, flight, ferry or any other mode of transport. 	 For all damage claims: you should retain the items in case we wish to see them, you will need to obtain an estimate for repairs or a letter confirming that the damage is irreparable. For all loss or damage claims during transit : (a) retain your tickets and luggage tags, (b) report the loss or damage to the airline, railway company, shipping line, coach company or their handling agents, and obtain a Property Irregularity Report (PIR) form or its equivalent within 24 hours. For all losses you should report to the Police as soon as possible, and within 24 hours of discovery, and obtain a written report and reference number from them. You should also report the loss to your tour operator's representative or hotel/apartment manager wherever appropriate. For delay claims You must keep all receipts for these items and send them in to us with your claim and any amount paid will be deducted from the final claim settlement if the items are permanently lost.	
£75 per 24 hours up to a maximum of £250	 the purchase of essential items if your luggage containing your possessions are misplaced, lost or stolen on your outward journey from your home country for over 24 hours from the time you arrived at your trip destination. 	 and 11.00 pm local time (during daytime) in the locked boot or covered luggage area of a motor vehicle where entry was gained by violent and forcible means. have obtained written confirmation of any loss, damage or delay from your tour operator / airline provider. 	Any item with a purchase price in excess of £50 must be supported by original proof of ownership/purchase. Any items not supported by such proof of ownership/purchase will be paid at the maximum of £50 subject to an overall limit for all such items of £150.	

Be Aware! Your travel insurance policy is not intended to cover items of high value, such as video camcorders, expensive watches etc. as these should be fully insured under your house contents insurance on an All Risks extension for 365 days of the year. There is a maximum amount you can claim and a maximum amount in total for each category, and these are shown under the possessions section. The possessions section only covers items that belong to you, is not 'new for old' and an amount for age, wear and tear will be deducted. You can find full details of our wear and tear scale published on our website at www.tif-plc.co.uk/wearandtear

No cover is provided under this section for:

• anything mentioned in the conditions and exclusions (page 11) or any items that do not fall within the categories of cover listed.

• mobile telephones, SIM cards, mobile telephone prepayment cards, lost/stolen mobile telephone call charges or mobile telephone accessories, iPads, duty free items such as tobacco products, alcohol and perfumes.

the use of, or damage to, Drones.

We will pay:	For:	Provided:	If you need to claim:
each insured person: up to £500 (limit reduced to £50 if aged under 18).	• the loss or theft of your cash during your trip.	 your excess has been paid or deducted from any settlement if you have bought a Silver policy. your cash or passport is: on your person. 	For all losses you should report to the Police as soon as possible, and within 24 hours of discovery, and obtain a written report and reference number from them. You should also report the loss to your tour operator's representative or hotel/apartment manager wherever appropriate.
up to £50 up to £200	 cover to contribute towards the cost of an emergency travel document. cover for necessary costs collecting your emergency 	 held in a safe or safety deposit box where one is available. left <u>out-of-sight</u> in your <i>locked</i> trip accommodation. you are not claiming for any costs incurred before departure or after you return home or any costs which are due to any errors or omissions on your travel documents or money exchange 	For loss of cash we will also require: (a) exchange confirmations from your home country for foreign currency. (b) where sterling is involved, documentary evidence of possession.
	travel document on your trip.	 you are not claiming for any missed travel or accommodation arrangements as a result of your passport being lost or stolen. have not purchased a possessions/cash waiver. 	For a lost or stolen passport you will also need to get a letter from the Consulate, airline or travel provider where you obtained a replacement and keep all the receipts for your travel and accommodation expenses.
Be Aware! No cover is p	rovided under this section for:	the cost of a new passport upon	your return to the United Kingdom, Channel Islands or BFPO.

If you are hijacked	f you are hijacked (Policy B Section 6)					
We will pay:	For:	Provided:	If you need to claim:			
£100 per 24 hours up to a maximum of £1,000	 each full 24 hours you are confined as a result of hijack. 	 you have obtained confirmation from the airline, carrier or their handling agents confirming period of confinement. 	Download a claim form for either medical expenses and/or possessions (if applicable) and complete to the best of your ability. Claims will need to be supported by a written report from the appropriate authorities.			
Be Aware! No cover is p	provided under this section for:					
anything mentioned in	 anything mentioned in the conditions and exclusions (page 11). 					
	e attacked or confined as a result of your illegal activity o					
• any claim where you ar	e unable to provide us with proof of the incident, i.e. Polic	ce/authorities/medical report.				

We will pay:	For:	Provided:	If you need to claim:
up to £2,000,000 plus costs agreed between us in writing:	 any event occurring during the period of this insurance that you are legally liable to pay that relates to an incident caused directly or indirectly by you and that results in: injury, illness or disease of any person. loss of, or damage to, property that does not belong to you or any member of your family and is neither in your charge or control nor under the charge or control of any member of your family. loss of, or damage to, trip accommodation which does not belong to you or any member of your family. 	 your excess has been paid or deducted from any settlement if you have bought a Silver policy. liability for loss of, or damage to, property or injury, illness or disease is not caused or suffered by: your own employment, profession or business or anyone who is under a contract of service with you, acting as a carer, whether paid or not, or any member of your family or travelling companion or is caused by the work you or any member of your family or travelling companion employ them to do. your ownership, care, custody or control of any animal. compensation or any other costs caused by accidents involving your ownership, possession or control of any: land or building or their use either by or on your behalf other than your temporary trip accommodation, mechanically propelled vehicles and any trailers attached to them, aircraft, motorised skis, motorised waterborne craft or sailing vessel, firearms or incendiary devices. 	Never admit responsibility to anyon and do not agree to pay for any damage, repair costs or compensation Keep notes of any circumstances that may become a claim so these can be supplied to us along with names and contact details of any witnesses as we as any supporting evidence we may require.

- anything mentioned in the conditions and exclusions (page 11) (Where you are liable for damage to trip accommodation your excess is increased to £250 from £200 on Silver cover only).
- injury, illness or disease suffered by you or any member of your family or any event caused by any deliberate or reckless act or omission by you or a member of your family.
- claims where an indemnity is provided under any other insurance or where it falls on you by agreement and would not have done if such agreement did not exist. i.e. rental disclaimer.

Accidental death and disability benefit (Policy B Section 8)			
We will pay:	For:	Provided:	If you need to claim:
a single payment as shown on your summary of cover up to: £10.000	your accidental bodily injury whilst on your trip, that independently of any other cause, results in your: death (limited to £5,000 when you are under eighteen or over seventy four at the time of	 you have not deliberately exposed yourself to danger and that the incident is due to an accident and not illness or infection. 	Download or request a claim form for Personal Accident immediately and complete to the best of your ability.
£20,000	incident). total and permanent loss of sight in one or both eyes, or total loss by physical severance or	• you are not under 18 over 74 and claiming permanent disablement.	In the event of death we will require sight of an original copy of the death certificate, for other claims please write describing the circumstances
£20,000>	total and permanent loss of use of one or both hands or feet. permanent and total disablement from engaging in paid employments or paid occupations of <u>any and every</u> kind all occurring within 12 months of the event happening*.	 you are not claiming for more than one of the benefits that is a result of the same injury. 	of the accident and its consequences, and you will be advised what further documentation is required.

Be Aware! This is a one off lump sum benefit for the death or very serious incapacity, as specified, of an insured person when this is solely caused by an accident occurring during the period of insurance. It is quite separate from costs covered under the medical section

(*Where you are not in paid employments or occupations, this shall be defined as 'all your usual activities, pastimes and pursuits of any and every kind'.) No cover is provided under this section for:

• anything mentioned in the conditions and exclusions (page 11).

• any payment for permanent disablement when your age is under eighteen (18) or over seventy four (74) at the time of the incident.

We will pay:	For:	Provided:	If you need to claim:
up to £25,000	 legal costs and expenses incurred in pursuing claims for compensation and damages due 	 your excess has been paid or deducted from any settlement if you have bought a Silver policy. you accept that if you are awarded compensation and receive payment then all sums paid out by us shall be paid out of that compensation. 	If you have an accident abroad and require legal advice you should telephone:
and	to your death or personal injury whilst on the trip.	 legal proceedings in the USA or Canada follow the contingency fee system operating in North America. 	Slater & Gordon LLP, 58 Moseley Street, Manchester, M2 3HZ
for 30 minutes legal advice on the telephone	enquires relating to your insured trip.	 you are not pursuing a claim against a carrier, travel agent, tour operator, tour organiser, the insurers or their agents or the claims office. 	They will arrange for up to thirty minutes of <u>fre</u> advice to be given to you by a lawyer.
		• the estimated recovery is more than £500.	
		we believe that you are likely to obtain a reasonable settlement.	To obtain this service you should:
		• the costs cannot be considered under an arbitration scheme or a complaints procedure.	telephone 0161 228 3851 or fax 0161 909 444
		 you are not claiming against another insured-person who is a member of your family, a business associate, a friend or travelling companion, whether insured by us or another provider. 	Monday to Friday 9am-5pm
		 the claim is not due to damage to any mechanically propelled vehicle 	

Be Aware! Legal expenses claims are only considered on the condition that you use Slater & Gordon LLP as your legal representative and they will always have complete control over the legal proceedings and the selection, appointment and control of lawyers. Where a claim occurs you will supply any reports or information and proof to us and the claims office as may be required. Any legal expenses incurred without our prior authorisation or that of the claims office will not be paid. We will settle all claims under the law of the country that you live in within the United Kingdom or the Channel Islands unless we agree otherwise with you. No cover is provided under this section for:

• anything mentioned in the conditions and exclusions (page 11).

• legal proceedings in more than one country for the same event.

We will pay:	For:	Provided:	If you need to claim:
£100 per 24 hours up to a maximum of £1,000	• reasonable additional costs of travel and accommodation within a 20 mile radius to the same standard as those on your booking to enable you to continue your trip close to that originally booked if the pre-booked accommodation has been damaged by fire, flood, earthquake, storm, lightening, explosion, hurricane or the area is quarantined due to a major outbreak of an infectious disease.	 your trip is not within the United Kingdom or Channel Islands. part of a tour operator's package holiday. you are able to provide written evidence from your tour operative of the necessity to make alternative travel arrangements. 	You will need to provide written evidence from official sources to confirm the need to find alternative accommodation, stating the reason why this was necessary. You will need to submit this to claim office along with your original booking confirmation and receipts for all expenses made.
Be Aware! No cover is p	provided under this section for:		

- any amounts recoverable from any other source
- alternative transport home, missed flights/connections, food, drink, telephone calls or any other loss specified in this policy.
- any claim where the fire, flood, earthquake, storm, lightening, explosion, hurricane or infectious disease had already happened before you left home.

We will pay:	For:	Provided:	If you need to claim:
up to £500 for hired or owned ski equipment. Unreceipted items: £50 per item up to a maximum of £150	 the cost of repairing items that are damaged whilst on your trip, up to the original purchase price of the item, less an allowance for age, wear and tear. the original purchase price of the item, less an allowance for age, wear and tear, to cover items that are stolen, permanently lost or destroyed on your trip. 	 you have paid your excess or accept it will be deducted from any settlement if you have bought a Silver policy. you own the items you are claiming for and are able to provide proof of ownership/purchase for any items over £50 in value. you have complied with the carrier's conditions of carriage. on delay, loss or theft claims you have notified the Police, your carrier as the second the provide provi	For all loss or damage claims during transit: you need to retain your tickets and luggage tags, report the loss or damage to the transport provider, and obtain a Property Irregularity Report (PIF form or its equivalent within 24 hours.
up to £50 per 24 hours delay, up to a maximum of £500	 the cost of hiring replacement ski equipment if your ski equipment is delayed due to being misplaced, lost or stolen on your outward journey for over 12 hours from the time you arrived at your trip destination. 	 or tour operator's representative and obtained an independent written report. the ski equipment was not left unattended unless left between 6.00 am and 11.00 pm local time in the locked boot or covered luggage area of a motor vehicle and entry was gained by violent and forcible means. you are able to provide the damaged items on request or to prove the existence or prove ownership/purchase or responsibility of any items. 	For all damage claims keep the items in case we wish to see them. You will need to obtain an estimate for repairs or a letter confirming that the damage is irreparable. For all other losses you should report to the Police within 24 hours of discovery,
up to £50 per 24 hours, up to a maximum of £500	• the loss of use of your ski pack following your injury or illness during your trip.	 you have a valid claim for medical expenses. you have supporting medical evidence confirming your inability to ski. 	and obtain a written report and reference number from them.
up to £50 per 24 hours, up to a maximum of £500	 each full 24 hours you are unable to ski due to the lack of snow which results in the total closure of skiing facilities in the resort. 	 you are skiing North of the earths equator between 1st Jan-30th April, or South of the earths equator between 1st June-31st Oct and at a destination of higher than 1600 metres above sea level you have obtained a letter from your tour operator/transport provider stating the reason for closure, the date, time of the closure and the date and time it re-opened. 	Any item with a purchase price in excess of £50 must be supported by original proof of ownership/purchase Any items not supported by such proof of ownership/purchase will be paid at the maximum of £50 subject t an overall limit for all such items of £150.
up to £50 per 24 hours, up to a maximum of £500	• the cost of additional transport and/or accommodation if, because of the prevention of access due to an avalanche, you are unable to reach or leave your pre-booked resort.	 you have obtained a letter from your tour operator/transport provider stating the reason for closure, the date, time of the closure and the date and time it re-opened. you are not claiming for more than £50 per full 24 hours. 	

• for any claim if your tour operator has compensated, offered or provided travel, alternative transport and/or accommodation to an alternative resort

• if you are over seventy four (74) years old

Wedding extension	on (Policy B Section 12)		Page 21
We will pay:	For:	Provided:	If you need to claim:
up to £300 per ring Unreceipted items: £75	• the loss or damage to wedding rings during the period of insurance.	 you have paid your excess or accept it will be deducted from any settlement if you have bought a Silver policy. 	Please telephone our claims department on:
per item up to a maximum of £150		• your property has not been shipped as freight or under a bill of lading.	+44 (0) 203 829 6761
up to £1,500 (single article of £250)	 for the loss or theft of wedding gifts given to the couple in resort. 	 your loss is not due to delay, detention, confiscation, requisition or damage by customs or any other officials or authorities. 	where they can send you the appropriate claim form and advise you what
Unreceipted items: £50 per item up to a maximum of £150		 you have notified the Police, your carrier or tour operator's representative within 24 hours and obtained a written report. 	documentation to send in. For all sections you will need to obtain independent written
up to £750	 wedding photographs or video recordings to: either 	 you have a valid claim with supporting documentation under the terms and conditions of the section 'if your possessions are lost, stolen, damaged or delayed'. 	confirmation of the circumstances and keep all receipt for items that have had to be purchased/hired.
	 pay for the cost of reprinting lost or damaged photographs and/or video recordings specifically taken for the wedding and up to 14 days after the wedding or up to the expiry of the policy, whichever is the first. or reasonable additional costs to re-book a photographer of a similar standard to the original to take photographs and/or video recordings specifically for the wedding following the death, injury, illness or due to unforeseen unavoidable transport problems which prevented the original photographer from fulfilling their contract. 	 you are able to provide the damaged items on request or to prove the existence or ownership/purchase of any item with an insured value in excess of £50. you are not claiming for: damage or loss that is the result of a domestic dispute. wedding rings ,wedding attire, wedding gifts, wedding photographs, wedding video recordings stolen from your personal holiday or trip accommodation except where entry or exit was gained by violent and forcible means. more than the single article limit for each wedding ring (as shown on your summary of cover). wedding rings carried in any suitcases, trunks or similar containers when left 	In the event you are unable provide proof of ownership/purchase for an item valued over £50, a 'gift receipt, transaction receipt, bank statement or statement from the person who purchased the gift, will be accepted. If you are unable to provide any of these
up to £2,000 (single article of £300) Unreceipted items: £50	 the loss of wedding attire and to cover: either the cost of repair of the wedding dress, suit, shoes and the like which were bought specifically for the wedding if the 	 unattended (including checked in luggage). more than £250 for any single, pair of, set of wedding gift/s. more than £300 for any one item or wedding attire. 	then we will pay a maximum of $\pounds 50$ (or $\pounds 75$ for wedding rings) subject to an overall limit for all such items of $\pounds 150$.
per item up to a maximum of £150	 items are damaged during the period of insurance, or replace with a similar wedding dress, suit, shoes and the like, make up, hairstyling and flowers up to the same value of items lost if the items are lost during the period of insurance. 	 the loss or damage is not due to: scratching, wear, tear, depreciation or deterioration. any process of cleaning, repairing or restoring. atmospheric or climatic conditions. moth or vermin. electrical or mechanical breakdown or derangement. 	

published on our website at <u>www.tif-plc.co.uk/wearandtear</u>. No cover is provided under this extension for:

• anything mentioned in the conditions and exclusions (page 11).

• any intentional damage to wedding attire or accessories due to carelessness/reckless actions.

We will pay:	For:	Provided:	If you need to claim:
up to £1,500 (single article limit (£500) Unreceipted items:	 either the cost of repairing business equipment that is damaged whilst on your trip, up to the original purchase price of the item, less 	 you have paid your excess or accept it will be deducted from any settlement if you have bought a Silver policy. you have complied with the carrier's conditions of carriage. 	For all damage claims You should retain the items in case we wish to see them. You will need to obtain an estimate for repairs or a letter confirming that the damage is irreparable.
£50 per item up to a maximum of £150	 an allowance for age, wear and tear the original purchase price of the item, less an allowance for age, wear and tear, to cover items that are stolen, permanently lost or destroyed whilst on your trip 	 you have notified the Police, your carrier or tour operator's representative and obtained an independent written report with written confirmation of any loss, damage or delay. your bag/contents were not stolen from a beach or lido (if so we will pay up to a maximum of £150). 	 For all loss or damage claims during transit (a) Retain your tickets and luggage tags (b) Report the loss or damage to the airline, railway company, shipping line, coach company or their handling agents, and obtain a Property Irregularity Report (PIR) form or its equivalent within 24 hours
up to £1,000	• for the loss or theft of your business cash during your trip.	 your employee/business colleague own the items you are claiming for and are able to provide proof of ownership/purchase for any items over £50 in value. 	For all losses you should report to the Police as soon as possible, and within 24 hours of discovery, and obtain a written report and reference number from them. You should also report
up to £500	• the transportation costs of replacing business samples if they are delayed due to being misplaced, lost or stolen on your outward journey from your home country for over 24 hours from the time you arrived at your trip destination.	 you are not claiming for items which have bene damaged by a domestic dispute, atmospheric or climatic conditions, age, wear, tear, moth or vermin, perishable items and/or their contents i.e. food, liquids, gels etc. you are not claiming for: mobile phones, SIM cards, mobile telephone pre-payment cards, lost or stolen mobile telephone call charges or mobile telephone 	the loss to your tour operator's representative or hotel apartment manager wherever appropriate. For all delayed baggage claims: You must keep all receipts for these items and send them in to us with your claim and any amount paid will be deducted from the final claim settlement if the items are permanently lost.
£150 per 24 hours up to a maximum of £500	 the cost of hiring replacement business equipment if your business equipment is delayed due to being misplaced, lost or stolen on your outward journey for over 24 hours from the time you arrived at your trip destination. 	 accessories are not claiming more than £500 in total for computer equipment cash stolen from anywhere other than your person, a safe, or safety deposit box any business equipment left <i>unattended (including in luggage during transit)</i>, except where they are locked in a safe or safety deposit box where these are available (or left out of sight in your locked holiday or trip accommodation) business equipment left unattended away from your holiday or trip accommodation unless left between 6.00am and 11.00pm local time (during daytime) in the locked boot or covered luggage area of a motor vehicle where entry was gained by violent and forcible means. loss or theft of business money due to depreciation in value, currency charges or shortage caused by any error or omission business money that is not on your person or in a safe/deposit box 	You must keep all receipts for these items and send them in to us with your claim and any amount paid will be deducted from the final claim settlement if the items are permanently lost. For loss of money we will also require (a) confirmation from your UK currency exchange of the issue of foreign currency or travellers cheques, (b) exchange confirmations for currency changed from travellers' cheques, or (c) where Sterling is involved, documentary evidence of possession. Any item with a purchase price in excess of £50 must be supported by original proof of ownership/purchase. Any items not supported by such proof of ownership/purchase will be paid at the maximum of £50 subject to an overall limit for all such items of £150.

Be Aware! The replacement of items only covers items that belong to you, is <u>not</u> 'new for old' and an amount for age, wear and tear <u>will be deducted.</u> You can find full details of our wear and tear scale published on our website at <u>www.tif-plc.co.uk/wearandtear</u>. No cover is provided under this extension for:

- anything mentioned in the conditions and exclusions (page 11) (including any treatment, tests or associated illnesses for non-declared existing medical conditions).
- any claim not supported by a written report and a reference number from the Police.
- any claim for loss of business equipment where you or your employer hold insurance elsewhere.

r he cost of repair of items that are partially damaged hilst on your trip, up to the market value of the item, llowing for age, wear and tear.	 Provided: you have paid your excess or accept it will be deducted from any settlement if you have bought a Silver policy. you have complied with the carrier's conditions of carriage you own the items you are claiming for and are able to provide proof of 	If you need to claim: Please telephone our claims department and they will send you the appropriate claim form and
he market value of the item, allowing for age, wear and ear, to cover items that are stolen, permanently lost or estroyed whilst on your trip. The cost of hire of golf equipment if your golf equipment is lost, stolen, or delayed on your outward journey for ver 24 hours from the time you arrived at your trip estination.	 you own the items you are claiming for and are able to provide provid	 advise you what documentation to send in. For all sections you will need to obtain independent written confirmation of the circumstances and keep all receipt for items purchased/hired. Any item with a purchase price in excess of £50 must be
ne loss of green fees should the pre-booked course ecome unplayable due to adverse weather conditions.	 you have kept all receipts for this hire and sent them in to us with your claim. the course is closed by a club official and you have confirmation in writing. 	 supported by original proof of ownership/purchase. Any item not supported by such proof o ownership/purchase will be
osts incurred following you achieving a hole in one	 you have confirmation in writing from the club secretary and your playing partner. you have kept all receipts for costs incurred and send them in to us with your claim. 	 paid at the maximum of £50 subject to an overall limit for all such items of £150.
	e cost of hire of golf equipment if your golf equipment lost, stolen, or delayed on your outward journey for ver 24 hours from the time you arrived at your trip estination. e loss of green fees should the pre-booked course ecome unplayable due to adverse weather conditions.	 damage. you are not claiming for damage caused by a domestic dispute, atmospheric or climatic conditions, age, wear, tear, moth or vermin, perishable items and/or their contents. you re 24 hours from the time you arrived at your trip estination. you are able to provide either the damaged items on request or to prove the existence or ownership/purchase of any item lost or stolen. you have kept all receipts for this hire and sent them in to us with your claim. the course is closed by a club official and you have confirmation in writing. you have confirmation in writing from the club secretary and your playing partner.

- any intentional damage to golf equipment due to carelessness/reckless actions.
- your golf equipment being left unattended away from your personal holiday or trip accommodation between 6:00am and 11:00pm local time (during daytime) in the locked boot or covered luggage area of a motor vehicle unless access was gained by violent and forcible means.

ADDITIONAL SPORTS AND HAZARDOUS ACTIVITIES:

Unlike other policies we cover many sports and activities as standard; no additional premium is required for activities listed in Activity Pack 1. We have categorised the activities that are not covered as standard into seven further bands. If you do not see your chosen activity, do not worry, we may cover it, but you must contact us so we can discuss the activity and what, if any, additional premium is necessary. The activities are covered on the basis that your chosen activity is not the sole purpose of your trip (with the exception of winter sports whereby you can opt to have specific winter sporting activities included, which will be covered for the entire duration of your trip). (*All of the activities are covered on a non-professional and non-competitive basis, unless otherwise stated*). Any claims which arise whilst undertaking any of these activities for any purpose other than leisure (examples of non-leisure purposes include professional / semi-professional / paid / sponsored racing, timed events, professional, display events, photo shoots, etc...) will not be covered under this policy. If you are unsure please do not hesitate to contact us so we can discuss your individual requirements. We consider 'professional or competitive' to be activities/sports where you are either paid for participating in, receive any element of sponsorship, fees or prize money in excess of £200. *Please note those activities marked with an asterisk* (*) do not have Personal Accident or Personal Liability cover.

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Activity Pack 1 – Covered as standard Aerobics, Amateur Athletic Field Events, Amateur Athletic Track Events, Angling/Fishing (freshwater), Animal Sanctuary (non big game), Archery*, Badminton, Bamboo Rafting, Banana Boating,

Bar Work, Baseball, Basketball, Billiards, Bird Watching, Board & Card Games, Body Boarding, Boules, Bowling, Bowls, Bridge Swinging, Bungee Jumping, Camel/Elephant Riding/Trekking (UK booked), Camping, Canoeing/Kayaking* (Grades 1-3 – White Water), Caravanning, Catamaran Sailing* (In-shore), Clay Pigeon Shooting*, Cricket, Croquet, Curling, Cycle Touring/Leisure Biking (up to 1000m), Dancing, Darts, Disc Golf, Diving (Indoor up to 5m), Dragon Boat Racing, Fell Running (up to 1,000m), Fencing, Fives, Flag Football, Flying as passenger* (private/small aircraft/helicopter), Football/Soccer - Kick Around (any surface), Frisbee (recreational), Golf, Gorilla Trekking (up to 1000m), Highland games, Horse Riding (No Jumping), Hot Air Ballooning*, Indoor Skating (not ice), Jet Boating*, Jet Skiing*, Kiting, Korfball, Laser Tag, Low Ropes, Marathons, Model Flying, Model sports, Mountain Biking (up to 1000m), Netball, Orienteering, Petanque, Peteca, Pigeon Racing, Pony Trekking, Pool, Quoits, Rackets, Racquetball, Rafting* (Grades 1-3 – White Water), Re-Enactment, Rifle Range*, Ringos, River Punting, Rounders, Rowing* (inshore –recreational), Safari (UK booked), Sailing/Yachting (recreational - inshore), Scuba Diving* (not solo, up to maximum 30m), Segway (supervised, non-competitive), Snorkelling, Softball, Squash, Stoolball, Swimming (pool - not open water), Swimming with Dolphins, Table Tennis, Ten Pin Bowling, Tennis, Theme Parks, Trekking/Mountain Walking/Hiking/Rambling/Mountaineering (in group) all up to 1000m, Tubing*, Tug of War, Unicycle riding, Volleyball, Water Parks, Whale Watching, Yachting (racing/crewing) - outside territorial waters, Yoga.

Activity Pack 2 - Additional Premium required (in addition to the activities listed under Pack 1) Abseiling (Indoor/Outdoor climbing wall up to 25m), Adventure Racing (up to 6 hours), Airsoft*, Angling/Fishing (Sea),

Camel/Elephant Riding/Trekking (non-UK booked), Climbing (Indoor/Outdoor climbing wall up to 25m), Cross Country Running, Diving (Indoor up to 10m), Dry Slope Skiing, Falconry, Fly boarding, Football/Soccer - Organised Amateur, Frisbee (Ultimate Frisbee), Gaelic Football, Gorilla Trekking (up to 2000m), Gymnastics, Handball, Hockey (Field), Iron Man, Judo (Organised Training), Karate (Organised Training), Kendo (Organised Training), Lacrosse, Martial Arts (Organised Training), Mountain Biking (up to 2000m), Paint Balling, Paraseiling*, Parascending* (Over water), Rap Running/Jumping (Indoor/Outdoor climbing wall up to 25m), Roller Blading/skating/Skate Boarding/scooters (non-motorised), Rugby (Training), Safari (non UK booked), Safari Trekking, Sand Yachting, Sea Canoeing/Kayaking* (inshore), Shark Diving/Swimming* (Cage), Shinty, Street Hockey, Surf life-saving (organised competition), Surfing*, Trampolining, Trekking/Mountain Walking/Hiking/Rambling/Mountaineering (in group up to 2000m), Triathlon, Up to 1 day Skiing/Dry slope Skiing/Snowboarding, War Games/Paint Balling, Water Polo, Water Skiing* (No Jumping), Weight Lifting, Windsurfing/Boardsailing/Sailboarding*, Wrestling (Organised Training)

Activity Pack 3 - Additional Premium required (in addition to the activities listed under Pack 1 & 2) Adventure Racing (up 12 hours), American Football (Organised/with Safety Equipment), Animal Sanctuary (Big Game), Biathlon, Big Foot Skiing, Blade Skating, Breathing Observation Bubble (BOB), Canoeing/Kayaking* (grades 4-6 – White Water), Canyoning, Equestrian, Fell Running (up to 2,000m), Flying* (Crew/Pilot), Flying Helicopter* (Pilot), Glacier Walking, Gliding *(noncompetitive), Go Karting, Gorge Walking (with ropes), Harness Racing, Hockey (Ice) With Full Body Protection, Horse Jumping (no Polo, Hunting), Horse Riding (Eventing), Husky Dog Sledding, Hydro Zorbing, Ice Skating, Kick Sledging, Land Skiing, Langlauf, Modern Pentathlon, Mountain Boarding, Octopush, Off Road Motorcycling* (up to 250cc), Off-piste skiing (with guide), Passenger Sledge, Power Boating* (inshore), Power lifting, Quad Bikes*, Rafting* (grades 4-6 – White Water), River Tubing*, Rodeo, Roller Hockey, Rugby (Amateur Game), Sand Boarding, Sand Dune Surfing/Skiing*, Ski Boarding, Ski Bobbing, Ski Dooing, Skiing, Skiing – Cat*, Skiing – Mono, Skiing – Nordic/Cross Country, Sledging/Tobogganing, Sleigh riding (Reindeer, Horses or Dogs), Snow Biking, Snow Mobile/Ski Doos, Snow Parascending, Snow Scooting, Snow Shoe Walking, Snow Tubing, Snowcat Driving, Speed Sailing* (in shore), Speed Skating, Speed Trials/Time Trials (Amateur - Organised, not public roads), Summer Tobogganing, Swimming (open water), Telemarking, Tree Top Canopy Walking, Under 17 Driving* (not public roads)

Activity Pack 4 - Additional Premium required (in addition to the activities listed under Pack 1-3) Blowcarting/Land Yachting/Kite Buggy, Boxing Training, Devil Karting*, Dirt Boarding, Fell Running (up to 3,000m), Gorge Walking (no ropes), Gorilla Trekking (up to 3000m), High Diving, Jousting, Kite-Boarding/Surfing, Motorised Buggying*, Mountain Biking (up to 3000m), Paragliding*, Parascending* (over land), Ski Biking, Ski Blading /Snow Blading, Skiing – Snowcat, Snow Karting*, Snow Surfing*, Trekking/Mountain Walking/Hiking/Rambling/Mountaineering- in group (up to 3000m) Wake Boarding, Water Skiing (Jumping)

Activity Pack 5 - Additional Premium required (in addition to the activities listed under Pack 1-4) Abseiling (outdoor above 25m), Caving/Pot Holing, Climbing (Rock & Ice), Fell Running (up to 4,000m), Gorilla Trekking (up to 4000m), Heli-skiing, Hurling, Hydrospeeding, Ice Go Carting, Ice Windsurfing, Mountain Biking (up to 4000m), Polo, Polo cross, Rap Running/Jumping (Outdoor above 25m), River Bugging*, Skeleton, Ski Randonee, Ski Touring, Ski Joering, Skiing – Freestyle, Skiing – Glacier, Snow Kiting, Trekking/Mountain Walking/Hiking/Rambling/Mountaineering - in group (up to 4000m), Via Ferratta, Wind Tunnel Flying/Indoor Sky Diving*, Zorbing/Sphering

Activity Pack 6 - Additional Premium required (in addition to the activities listed under Pack 1-5) Adventure Racing (up to 24 hours), Assault Courses including High Ropes, Bull Riding, Cave Diving, Cycle Racing (up to 4000m), Cyclo Cross, Freestyle Skateboarding, Gliding* (competition), Hang Gliding, Micro Lighting*, Motocross*, Motor Racing/Rallies/Competitions* (amateur), Parapenting/Paraponting*, Power Boating* (off shore), Power Gliding*, Power Kiting, Rafting* (black water grades 1-3), Scuba Diving* (not solo - to 40m), Ski Flying*, Ski Mountaineering, Ski Run Walking, Skiing - Off Piste (Without a Guide), Slack-Lining, Wicker Basket Tobogganing, Zip Trekking

Activity Pack 7- Additional Premium required (in addition to the activities listed under Pack 1-6) Adventure Racing (up to 36 hours), BMX Freestyle & Racing, Downhill Mountain Biking, Fell Running (up to 5,000m), Gorilla Trekking (up to 5000m), Kloofing, Mountain Biking (up to 5000m), Scuba Diving (Solo), Solo Climbing/Mountaineering, Tandem Skydive* (up to 2 jumps maximum), Trekking/Mountain Walking/Hiking/Rambling/Mountaineering- in group (up to 5000m)

Activity Pack 8 - Additional Premium required (in addition to the activities listed under Pack 1-7) Adventure Racing (up to 48 hours), Airboarding*, Alligator Wrestling, Bosleigh, Bouldering, Boxing, Bull Running, Cave Tubing, Coasteering, Deer Stalking, Drag Racing*, Fell Running (up to 6,000m), Free Diving, Gorilla Trekking (up to 6000m), Hunting/Shooting, Ice Diving, Ice Holing, Ice Marathon, Ice Speedway, Judo (competition), Karate (competition), Starke (competition), Starke

If you need to claim



We have appointed Travel Claims Facilities to look after your claim. If you require a claim form please download it on the internet at: www.travel-claims.net Alternatively please advise the section of the insurance on which you want to claim and master policy number and policy reference to: Travel Claims Facilities, 1 Tower View, Kings Hill, West Malling, Kent, ME19 4UY Telephone: 0203 829 6761

You need to:

- produce your insurance validation documentation confirming you are insured before a claim is admitted
- give us full details in writing of any incident that may result in a claim under any section of the policy • at the earliest possible time.
- provide all necessary information and assistance we may require at your own expense (including where necessary, medical certification and details of your National Health number, or equivalent, and Private Health Insurance).

We can:

- make your policy void where a false declaration is made or any claim is found to be fraudulent. •
- take over and deal with, in your name, the defence/settlement of any claim made under the policy.
- subrogate against the responsible party and take proceedings in your name, but at our expense, to recover for our benefit the amount of any payment made under the policy.
- obtain information from your medical records (with your permission) for the purpose of dealing with any medical claims. No personal information will be disclosed to any outside person or organisation without your prior approval.

pass on to us immediately every writ, summons, legal process or other communication in connection with the claim.

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- provide full details of any House Contents and All Risks insurance policies you may have.
- ensure that all claims are notified within 3 months of the incident occurring.
- not abandon any property to us or the claims office.
- not admit liability for any event or offering to make any payment without our prior written consent.
- cancel all benefits provided by this policy without refund of premium when a payment has been made for cancellation or curtailment of the trip.
- not make any payment for any event that is covered by another insurance policy.
- only pay a proportionate amount of the claim where there is other insurance in force covering the same risk and to require details of such other insurance.
- settle all claims under the law of the country that you live in within the United Kingdom or the Channel Islands unless we agree otherwise with you.
- submit any disputes arising out of this contract to the exclusive jurisdiction of the courts of the country that you live in within the United Kingdom or the Channel Islands.

DATA PROTECTION ACT – PERSONAL INFORMATION

How Travel Insurance Facilities collects data:

You should understand that any information you have given Travel Insurance Facilities will be processed in compliance with the provisions of the Data Protection Act 1998, for the purpose of providing insurance and handling claims or complaints, if any, which may necessitate providing such information to other parties.

You have a right of access to, and correction of, information that Travel Insurance Facilities hold about you. If you would like to exercise either of these rights you should contact: The Data Protection Compliance Officer, Travel Insurance Facilities, 1 Tower View, Kings Hill, West Malling, Kent, ME19 4UY

It is our aim to give a high standard of service and to meet any claims covered by these policies honestly, fairly and promptly. There are, however, times when misunderstandings occur by both sides. If you do not feel that the matter has been dealt with to your satisfaction or you have some new evidence which we have not seen, you may bring this to the claims managers attention in writing. The Claims Manager, Travel Claims Facilities, 1 Tower View, Kings Hill, West Malling, Kent, ME19 4UY

Your right to complain

If you would like to complain about the outcome of your claim, or assistance provided, please forward details of your complaint in the first instance as follows:

Write to the Branch Manager, URV, 1 Tower View, Kings Hill, West Malling, Kent, ME19 4UY who will review the claims office decision.

Or, if your complaint is regarding the selling of your policies please contact: Customer Services Manager, Rush Insurance Services Limited, Warwick House, Talbot Road, Old Trafford, Manchester, M16 0QQ

If you are still not satisfied with the outcome you may:

- Ask the Financial Ombudsman Service (FOS) to review your case. Their address is Exchange Tower, Harbour Exchange Square, London, E14 9SR. Their telephone advice line is 0800 023 4567 if calling from a landline or 0300 123 9123 if calling from a mobile, or visit www.fos.org.uk
- You are also able to use the EC On-line Dispute Resolution (ODR) platform at http://ec.europa.eu/consumers/odr/ who will notify FOS on your behalf.

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